## Welcome to Woodbridge High School

http://www.woodbridgehigh.org

• Walk-in Enrollment hours are: 8:00 a.m. to 11:30 a.m.

## Enrollment and Course Selection at Woodbridge High School 2018/2019

- 1.) To <u>begin</u> the enrollment process, you must first complete the Aeries Air/On-line Data Entry for Students New to the District at <u>www.iusd.org/enrollment</u>. After you have completed this process, print out the document and sign/date the last page. Include it along with the other items you will need to present to an Enrollment Office Assistant. See below. <u>If your student has already attended an IUSD school in the past, skip to Step #2.</u>
- 2.) Required documents: a.) two (2) current proofs of residency (choose ONLY from the following items: electric\*, gas\*, water\*, waste management\*, cable/internet bills\*, current social services document. Each item must have your name and current Irvine address on it), b.) your driver's license or passport with photo id for proof of identity, c.) your child's official or certified birth certificate, or current passport, or original gov't issued I.D. with photo, d.) your child's immunization record, e.) your child's transcripts from his/her previous school, f.) if applicable, your child's IEP/504 plan documents. Please note: a school-to-school transfer of special education documents is required for placement. Missing documents will delay your student's enrollment and class selection. PLEASE BRING IN THE ORIGINAL DOCUMENTS + ONE COPY OF EACH ITEM. \*Utility bills need to include both top and bottom portions of the bill. In the event that a "Letters of Service Connection" is used as a (45-day) temporary proof of residency, then a full utility bill must be provided within 45 days to assure continued enrollment. Examples of utility bills can be found using the links below.
- 3.) Once your enrollment packet is completed and deemed to be in compliance, you will receive either, a course selection appointment for you and your student to meet with a WHS counselor, or you will receive a language test appointment for your student.
- 4.) Please pay close attention to the items that the District Office requires for verification purposes. For a complete listing of required documents and immunizations, please visit the following two websites, <a href="https://www.iusd.org/enrollment/requiredDocuments.html">https://www.iusd.org/enrollment/requiredDocuments.html</a> and <a href="https://iusd.org/sites/default/files/tk.kinder\_through\_12th\_gr\_immunization\_requirements.pdf">https://iusd.org/sites/default/files/tk.kinder\_through\_12th\_gr\_immunization\_requirements.pdf</a>

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